**Kenton School: Provider Access Policy**

**Introduction**

This policy statement sets out the school’s arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider’s education or training offer. This complies with the school’s legal obligations under Section 42B of the Education Act 1997.

**Pupil entitlement**

All pupils in years 7-13 are entitled:

• to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;

• to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events;

• to understand how to make applications for the full range of academic and technical courses.

**Management of provider access requests**

**Procedure**

A provider wishing to request access should contact Kay Walker, Careers Leader

Telephone: 0191 214 2200 Email: [kay.walker@kenton.newcastle.sch.uk](mailto:kay.walker@kenton.newcastle.sch.uk)

**Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

|  |  |  |  |
| --- | --- | --- | --- |
|  | Autumn Term | Spring Term | Summer Term |
| Year 7 | Transition activities | Careers fair  Assembly, workshop and tutor group opportunities | Assembly, workshop and tutor group opportunities |
| Year 8 | Career Speed Dating event | Careers fair  Assembly, workshop and tutor group opportunities | Assembly, workshop and tutor group opportunities |
| Year 9 | Assembly, workshop and tutor group opportunities | Careers fair  Assembly, workshop and tutor group opportunities | Assembly, workshop and tutor group opportunities |
| Year 10 | Practice Interviews | Careers fair  Assembly, workshop and tutor group opportunities | Careers week - workshops, assemblies, workplace visits |
| Year 11 | Post-16 open evening | Careers fair  Post-16 open evening | Post-16 taster sessions |
| Year 12 | Assembly, workshop and tutor group opportunities | Careers fair, Degree Apprenticeship fair | Assembly, workshop and tutor group opportunities |
| Year 13 | Assembly, workshop and tutor group opportunities | Careers fair, Degree Apprenticeship fair |  |

Please speak to our Careers Leader to identify the most suitable opportunity for you.

**Premises and facilities**

The school will make the school halls, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or another appropriate member of school staff.

Providers are welcome to leave a copy of their prospectus or other relevant course literature to be displayed in the careers section of the Learning Resource Centre or in the Post 16 Study Room.

**Approval and review**

Approved October 2021by Kenton School Governors

Next review: October 2021

Signed:



Anne Malcolm Chair of Governors



Sarah Holmes-Carne Principal